The **Nevada Parole & Probation Division** currently has a transfer opportunity for an **Administrative Assistant II** in **Carson City.**

If you are interested in transferring to this position, please submit your written request to [humanresources@dps.state.nv.us](mailto:humanresources@dps.state.nv.us). Written requests will be accepted until **5:00 pm , May 30, 2023.  If you have questions regarding this position, please call Evelyn Rizzo at 775-684-2604 or** [**erizo@dps.state.nv.u**](mailto:erizo@dps.state.nv.u)

When submitting a transfer request, please include the division you are presently working in, the geographical location and position you are applying for, and your telephone number.

***Transfer Opportunities require the attached form to be completed. Also, please attach any documents or information you would like the division appointing authority to consider.***